Chapter 17. Standing Delegations

17.1 Introduction
This Chapter details the standing delegations for the CFMG and RIG.

17.2 Purpose of Standing Delegations
From time-to-time a CFMG or RIG executive member will be unable to perform the duties identified in their Job Description. The Standing Delegations detailed below enable automatic transfer if responsibility for performance of those duties.

17.3 Standing Delegations
The following standing delegations are in place:

- CFMG Chair. The CFMG Chair has the sole responsibility to manage and administer the activities of the CFMG so as to achieve the strategic objectives promulgated in the ATDP Blueprint and the directions received from the SGB.
- Deputy CFMG Chair. In the absence of the CFMG Chair on notified leave of absence or in personal emergency situations or ill-health, the Deputy Chair has the full authority, powers and responsibilities as Acting CFMG Chair.
- National Training Manager. The National Training Manager has the sole authority to:
  - schedule or cancel consolidation courses,
  - determine the readiness of candidates for consolidation training,
  - propose to the RTO:
    - amendments of course content and training pathways,
    - amendments of or additional Units of Competency to 10620NAT, and
  - resolve complaints about the implementation of 10620NAT (keeping the CFMG Chair advised).
- Deputy NTM. In the absence of the NTM on notified leave of absence or in personal emergency situations or ill-health, the Deputy NTM has the full authority, powers and responsibilities as Acting NTM.
- Regional Manager. In the absence of the Regional Manager on notified leave of absence or in personal emergency situations or ill-health, the Deputy Regional Manager has the full authority, powers and responsibilities as Acting Regional Manager.
- At all other times, the CFMG, NTM and Regional Manager have the authority to delegate, from time to time, such of their authority, powers and responsibilities to their respective Deputy as is mutually agreed.
- Administration Support Officer (ASO). The ASO has the authority to forward to the Secretariat:
Following the Regional Manager’s approval of the travel, Travel Requests submitted by RIG Members and Mentors applying the procedures at Library 5, Chapter 3.

Applications for Reimbursement of Expenditure where the expense is less than $100 and related directly to essential ATDP duties; eg, purchase of consumables or non-Portable and Attractive (non-P&A) assets; and

Requests for Purchase of P&A Assets of all amounts where the expenditure has been ratified by and is recorded in the minutes of the SGB.