LIBRARY OF CONCEPTUAL & EXPLANATORY DOCUMENTS

Library No 1 Overview

1.1 Library No 1.
1.1.1 Library No 1 contains the conceptual and explanatory level of documentation. It is the 'Why it is the way it is' document. The constituent documents are references for:

- the rationale that shaped ATDP beyond the ATDP Blueprint,
- a deeper level of understanding of ATDP implementation,
- in-depth responses to VC/ESO executives and advocates' questions, and
- the foundations for future development of ATDP to meet emerging needs.

1.2 Companion Libraries
1.2.1 Library No 2. contains policy documents at the strategic level. It includes chapters on the framework of policies, concepts and terminology that is used in the ensuing Libraries. This Library:

- records the boundaries within which the Operational Policy and Procedures that guide implementation and day-to-day operation of ATDP are written; and
- is the 'Why to do' level of documentation.

1.2.2 Library No 3 contains ATDP Operational Policy and Procedures. It:

- identifies the actions that to be taken by the CFMG and RIG Members and by CoP Mentors to ensure:
  - national consistency operationally, and
  - delivery of quality assured advocacy services; and
- is the 'What to do' level of documentation.

1.2.3 Library No. 4 contains ATDP Management Policy and Procedures. It identifies the actions that are to be taken by the CFMG and RIGs to ensure:

- good governance, and
- national consistency managerially.

1.2.4 Library No. 5 contains the forms and administrative guidelines that facilitate interaction between the Department (ATDP Secretariat) and ATDP Members or CoP/VC/ESO Mentors or Advocates whose activities are funded from the ATDP allocation.

1.3 Implementation Guidelines.
It is important that users are aware of the following implementation guidelines:
within the policy framework and procedures, RIG Members and CoP Mentors are free to decide ‘how’ they will implement the national consistency requirements in this Manual, and

VC/ESO are encouraged to adopt relevant policies and procedures to ensure that ATDP implementation activities are, to the maximum extent possible, nationally consistent.